

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS

OFFEROR TO COMPLETE BLOCKS 12,17,23,24 & 30

1. REQUISITION NUMBER
5000013313
PAGE 1 OF 10

2. CONTRACT NO. 3.AWARD/EFFECTIVE DATE 4. ORDER NUMBER 5. SOLICITATION NUMBER
CT1681-04 6. SOLICITATION ISSUE DATE
09/08/2004

7. FOR SOLICITATION INFORMATION CALL: a. NAME Valerie Young b. TELEPHONE NUMBER (No collect calls) 202 307 0671 8. OFFER DUE DT/LOCAL TIME 09/20/2004 2:00PM

9. ISSUED BY CODE Jesup Cut and Sew UNICOR Warehouse Jesup, GA 31545 10. THIS ACQUISITION IS UNRESTRICTED SET ASIDE 0 % FOR SMALL BUSINESS SMALL DISADV.BUSINESS 8(A) SIC: 11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED SEE SCHEDULE 12. DISCOUNT TERMS 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING 14. METHOD OF SOLICITATION RFQ IFB RFP

15. DELIVER TO CODE UNICOR Warehouse 2600 HWY 301 South JESUP, GA 31545 USA 16. ADMINISTERED BY CODE Jesup Cut and Sew UNICOR Warehouse Jesup, GA 31545

17a. CONTRACTOR/OFFEROR CODE 999999999 FACILITY CODE - -, DC TELEPHONE NO. TIN: REF: 6200003403 18a. PAYMENT WILL BE MADE BY CODE UNICOR 2600 HWY 301 South JESUP, GA 31545 USA

17b. CHECK IF REMITANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER 18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED SEE ADDENDUM

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	See Section B				

25. ACCOUNTING AND APPROPRIATION DATA 26. TOTAL AWARD AMOUNT (For Govt. Use Only)

27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA ARE ARE NOT ATTACHED 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA ARE ARE NOT ATTACHED

28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 1 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN. 29. AWARD OF CONTRACT: REFERENCE OFFER DATED YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HERIN, ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR 31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)

30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT) 30c. DATE SIGNED 31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) Valerie Young 202 307 0671 31c. DATE SIGNED 09/23/2004

32a. QUANTITY IN COLUMN 21 HAS BEEN RECEIVED INSPECTED ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED 33. SHIP NUMBER PARTIAL FINAL 34. VOUCHER NUMBER 35. AMOUNT VERIFIED CORRECT FOR

32b. SIGNATURE OF AUTHORIZED GOVT. REPRESENTATIVE 32c. DATE 36. PAYMENT COMPLETE PARTIAL FINAL 37. CHECK NUMBER

38. S/R ACCOUNT NUMBER 39. S/R VOUCHER NUMBER 40. PAID BY

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT 42a. RECEIVED BY (Print)

41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER 41c. DATE 42b. RECEIVED AT (Location)

42c. DATE REC'D (YY/MM/DD) 42d. TOTAL CONTAINERS

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Terms of delivery: DST

SECTION B SUPPLIES OR SERVICES AND PRICES/COSTS

<u>Item No.</u>	<u>SUPPLIES OR SERVICES</u>	<u>Quantity</u>	<u>U/M</u>	<u>UNIT PRICE</u>	<u>AMOUNT IN US\$</u>	<u>PR Number</u>	<u>Del.Date</u>
00001	THD0864	132,000,000.000	YD			5000013313	
	THREAD, POLYESTER, SPUN, KHAKI, SZ#50, 2-PLY*						
	THREAD, MANUFACTURED I.A.W. MIL SPEC: MIL						
	-T-43624B. THREAD SHALL BE SIZE-50, 40--						
	-TEX, 2-PLY.						
	ALL SHIPMENTS MUST HAVE A CERTIFICATE OF CONFORMANCE.						
	ITEM: THD0864						
	DESCRIPTION: THREAD, POLYESTER, SPUN, KHAKI						
	UNICOR PART NUMBER: THD0864						
	MATERIAL: 100% POLYESTER						
	TICKET NUMBER/SIZE: 50						
	PLIES: 2						
	LENGTH PER POUND (YARNS): MIN: 11,701 --						
	MAX: 14,000.						
	BREAKING FORCE MIN. POUNDS: 2.7						
	ELONGATION MAXIMUM (PERCENT): 20						
	COLOR: KHAKI						
	MIL SPEC: MIL-T-43624B						
	UNIT OF MEASURE: YARD						

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This is a combined synopsis/solicitation for commercial items prepared in accordance with the format in Subpart 12.6 and 13 as supplemented with additional information included in this notice. This announcement constitutes the only solicitation; proposals are being requested and a written solicitation will not be issued. The solicitation number is CT1681-04 and is issued as a Request For Proposal (RFP). The solicitation document and incorporated provisions and clauses are those in effect through Federal Acquisition Circular 01-24. The North American Industry Classification System code is 313113 and the small business size standard is 500. UNICOR, Federal Prison Industries, Inc., intends to enter into a firm-fixed-price, Requirements type contract for a period of three (3) years for the following commercial items:

The quantities requested are as follows:

ITEM: THD0864 Quantity: 396,000,000 Yards
(Length of Yards on Cones must be as follows:
Minimum 11,701 yds and Maximum 14,000 yds)

The Delivery Order minimum is 12,000,000 yards per delivery order and the Delivery Order maximum is 24,000,000 yards per delivery order.

SEE SECTION B FOR A FULL DESCRIPTION OF THE LINE ITEM

PRODUCTS IN THIS SOLICITATION MUST BE DOMESTIC ONLY, MANUFACTURED IN ITS ENTIRETY IN THE UNITED STATES OF AMERICA. IF YOU OFFER FOREIGN PRODUCTS, YOUR OFFER WILL NOT BE CONSIDERED FOR AWARD.

DELIVERY SHALL BE 30 DAYS AFTER RECEIPT OF EACH DELIVERY ORDER.

The following FAR clauses and provisions apply to this acquisition:

52.204-6, Contractor Identification Number Data Universal Numbering System (DUNS); **NOTE: INCLUDE THE DUNS # IN BLOCK 17A OF THE SF1449**

52.211-16, Variation in Quantity, The permissible variation shall be +2%/ -0%;

52.212-1, Instructions to Offerors - Commercial, Availability of requirements documents cited in the solicitation. (1) (i) The GSA Index of Federal Specifications, Standards and Commercial Item Descriptions, FPMR Part 101-29, and copies of specifications, standards, and commercial item descriptions cited in this solicitation may be obtained for a fee by submitting a request to GSA Federal Supply Service Specifications Section, Suite 8100, 470 East L'Enfant Plaza, SW, Washington, DC 20407, Telephone: 202-619-8925, Facsimile: 202-619-8978. Most documents are available in Adobe PDF format from the ASSIST database via the Internet at <http://assist.daps.mil>. Users may search for documents using the ASSIST-Quick Search and, in most cases, download the documents directly via the Internet using standard browser software. Documents not available for downloading from ASSIST can be ordered from the DODSSP using the ASSIST Shopping Wizard, after establishing a DODSSP Customer Account by following the registration procedures or by phoning the DoDSSP Special Assistance Desk at (215) 697-2179 (DSN: 442-2179). Users not having access to the Internet may contact the DODSSP Special Assistance Desk at (215) 697-2179 (DSN: 442-2179) or mail requests to the DODSSP, Bldg. 4/D, 700 Robbins Avenue, Philadelphia, PA 19111-5094. Patterns, Drawings, Deviations Lists, Purchase Descriptions, etc., are not stocked at the DODSSP.

52.212-2, Evaluation - Commercial Items, Significant evaluation factors are past performance, ability to conform to the specifications, and price. Past performance is significantly more important than cost or price. The Government may make award without discussions - therefore, the offeror's initial offer should contain offeror's best pricing. Tradeoff Process: It may be in the Government's best interest to consider award to other than the lowest priced offeror or other than the highest technical rated offeror. This process may include tradeoffs among cost/price and

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non-cost factors and allows the Government to accept other than the lowest priced proposal if the perceived benefits of the highest priced proposal are determined to merit the additional cost.;

52.212-3, Offeror Representations and Certifications - Commercial Items - This must be completed and provided with your offer- The document can be downloaded at the following website: www.unicor.gov/procurement/proforms.htm.

52.212-4, Contract Terms and Conditions - Commercial Items;

52.212-5, Contract Terms and Conditions Required to Implement Statues or Executive Orders - Commercial Items, which includes

Alternate I and 52.232-33, Payment of Electronic Funds Transfer - Central Contractor Registration;

52.215-6, Place of Performance, Please include the name and address of the supplier(s);

(a) The offeror or respondent, in the performance of any contract resulting from this solicitation, [] intends, [] does not intend [check applicable block] to use one or more plants or facilities located at a different address from the address of the offeror or respondent as indicated in this proposal or response to request for information.

(b) If the offeror or respondent checks .intends. in paragraph (a) of this provision, it shall insert in the following spaces the required information:

Place of Performance (Street Address, City State, County, Zip Code)	Name and Address of Owner ,and Operator of the Plant or Facility if Other than Offeror or Respondent
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_____	_____
_____	_____

52.216-1, Type of Contract; The Government contemplates award of a Firm Fixed Price Requirements type contract resulting from this solicitation.

52.216-18, Ordering, Orders may be issued under the resulting contract from the date of award through three (3) years.

52.216-19, Order Limitations.

(a) Minimum order. When the Government requires supplies or services covered by this contract in an amount of less than 12 million yards, the Government is not obligated to purchase, nor is the Contractor obligated to furnish, those supplies or services under the contract.

(b) Maximum order. The Contractor is not obligated to honor -

(1) Any single order in excess of 12,000,000 yds;

(2) A series of orders from the same ordering office within 10 days that together call for quantities exceeding the limitation in subparagraph (b) (1) or (2) of this section.

(c) If this is a requirements contract (i.e., includes the Requirements clause at subsection 52.216-21 of the Federal

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Acquisition Regulation (FAR)), the Government is not required to order a part of any one requirement from the Contractor if that requirement exceeds the maximum-order limitations in paragraph (b) of this section.

(d) Notwithstanding paragraphs (b) and (c) of this section, the Contractor shall honor any order exceeding the maximum order limitations in paragraph (b), unless that order (or orders) is returned to the ordering office within 5 days after issuance, with written notice stating the Contractor's intent not to ship the item (or items) called for and the reasons. Upon receiving this notice, the Government may acquire the supplies or services from another source.

52.219-1, Small Business Program Representation; The North American Industry Classification System (NAICS) code for this acquisition is 313113. The small business size standard is 500.

52.219-8, Utilization of Small Business Concerns;

52.219-9, Small Business Subcontracting Plan;

XX 52.219-22, Small Disadvantaged Business Status;

XX 52.219-25, Small Disadvantaged Business Participation Program-Disadvantaged Status and Reporting;

XX 52.219-26, Small Disadvantaged Business Participation Program-Incentive Subcontracting;

XX 52.222-21, Prohibition of Segregated Facilities;

52.222-22, Previous Contracts and Compliance Reports;

XX 52.222-26, Equal Opportunity;

XX 52.222-35, Affirmative Action for Disabled Veterans and Veterans of the Vietnam Era;

XX 52.222-36, Affirmative Action for Workers with Disabilities;

XX 52.222-37, Employment Reports on Disabled Veterans and Veterans of the Vietnam Era;

52.223-11, Ozone-Depleting Substances;

52.232-15, Progress Payments Not Included;

52.232-18, Availability of Funds;

XX 52.232-33, Payment by Electronic Funds Transfer - Central Contractor Registration;

52.232-34, Payment by Electronic Funds Transfer - Other than Central Contractor Registration;

52.232-36, Payment by Third Party;

52.233-2, Service of Protest, Protests, as defined in section 33.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the General Accounting Office (GAO), shall be served on the Contracting Officer by obtaining written and dated acknowledgment of receipt from Donovan Cunningham, Procurement Branch, 400 First Street, NW, 7th Floor, Washington, DC 20534. The copy of any protest shall be received in the office designated above within one day of filing a protest with the GAO;

52.233-3, Protest after Award;

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52.242-15, Stop-Work Order;

52.246-1, Contractor Inspection Requirements;

52.246-15, Certificate of Conformance;

52.246-16, Responsibility for Supplies;

52.247-34, F.O. B. Destination, Delivery shall be FOB destination to the following location: FCI Jesup UNICOR, FPI, 2600 HWY 301 South, Jesup, Georgia, 31545. The COTR at FCI Jesup is Donnie Roberson, Telephone: 912-427-0870 EXT 709. DELIVERY HOURS: Normal delivery hours are as follows: 7:30 am - 3:30 pm, Monday through Friday, notwithstanding emergencies and Federal holidays. Any questions or problems regarding payment should be directed to the Business Manager at USP Atlanta, GA, Telephone: 912-427-0870 EXT 716.

52.253-1, Computer Generated Forms;

FPI 1000D, Packaging and Marking - Preservation, packaging, and marking for all items covered by this contract shall be in accordance with commercial practice and adequate to insure acceptance by common carrier and safe arrival at destination. The contract number should be on or adjacent to the exterior shipping label. Each package received must be marked for type and quantity. A Certificate of Conformance must accompany each shipment.

All shipments should be labeled as follows:

- a. Vendor name
- b. Purchase Order number and/or Contract number
- c. Item description
- d. Item quantity and weight
- e. Other pertinent information

FPI 1000F1, Delivery Order - Orders shall customarily be made by phone, with subsequent written confirmation containing the following information:

- a. Date of order
- b. Contract number and order number
- c. Item number and description, quantity, and unit price
- d. Delivery or performance date
- e. Place of delivery
- f. Shipping instructions
- g. Accounting data
- h. Any other pertinent information

Delivery shall be 30 days after receipt of delivery order. The period of performance for this contract will be from the date of award through three (3) years.

FPI 1000I1, Preferences for Certain Domestic Commodities,

(a) The Contractor agrees to deliver under this contract only such of the following articles that have been grown, reprocessed, reused, or produced in the United States, its possessions, or Puerto Rico--

- (1) Food;
- (2) Clothing;
- (3) Tents, tarpaulins, or covers;
- (4) Cotton and other natural fiber products;
- (5) Woven silk or woven silk blends;

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- (6) Spun silk yarn for cartridge cloth;
- (7) Synthetic fabric, and coated synthetic fabric;
- (8) Canvas products;

- (9) Wool (whether in the form of fiber or yarn or contained in fabrics, materials, or manufactured articles); or
- (10) Any item of individual equipment manufactured from or containing such fibers, yarns, fabrics, or materials.

(b) This clause does not apply--

- (1) To supplies listed in FAR 25.108(d)(1), or other supplies for which the Government has determined that a satisfactory quality and sufficient quantity cannot be acquired as and when needed at U.S. market prices;
- (2) To foods which have been manufactured or processed in the United States, its possessions, or Puerto Rico; or
- (3) To chemical warfare protective clothing produced in the countries listed in subsection 225.872-1 of the Defense FAR Supplement;

FPI 1000K2, SUBCONTRACT CERTIFICATION, This contract does () does not () provide for any subcontracting possibilities. If answer is in the affirmative, offeror will submit a subcontracting plan in accordance with the requirements of FAR 52.219-9, FPR Temp. Reg. 50;

 NOTE TO OFFEROR:

IF YOU ARE A LARGE BUSINESS SUBMITTING AN OFFER IN RESPONSE TO THIS SOLICITATION, YOU ARE REQUIRED TO SUBMIT A SUBCONTRACTING PLAN IN ACCORDANCE with FAR 19.702(a)(1)(b)(1) if subcontracting possibilities exist in this requirement. Should a plan not be submitted with your offer, a letter of explanation shall be submitted on your company letter head.

FPI 9999.999-9, Business Management Questionnaire - This must be completed and provided with your offer- The document can be downloaded at the following website:www.unicor.gov/procurement/proforms.htm.

PROPOSAL SUBMISSION REQUIREMENTS: Each proposal package shall consist of the following completed and signed documents: SF1449, all amendments issued under this solicitation, a copy of current offerors representations and certifications for commercial items (FAR 52.212-3), three (3) Business Management Questionnaires of current contracts being performed that are similar or like the items being solicited for, and an ACH form. A completed ACH form must be on file prior to contract award - All the above mentioned documents can be downloaded at the following website:www.unicor.gov/procurement/proforms.htm.

All offers shall be submitted via mail or federal express by the date and time specified (October 13, 2004 @ 2:00 PM) to the attention of Valerie Young, Contracting Officer, UNICOR Contracting Support, 7th Floor, 400 First Street, NW, Washington, DC 20534. Offers should be submitted on the SF1449. A copy of the solicitation will be uploaded to the Federal Business Opportunities Website to include Section B for each offeror to indicate pricing for each line item.

OMB Clearance 9000-0136 expires 12/31/2004.

ALL REQUIRED DOCUMENTATION IS DUE BY THE CLOSING DATE AND TIME SPECIFIED IN THIS SOLICITATION. ANY OFFERS RECEIVED PAST THE DATE AND TIME SPECIFIED WILL BE CONSIDERED AS LATE AND WILL NOT BE CONSIDERED FOR AWARD. THE REQUIRED DOCUMENTS FOR A COMPLETE SOLICITATION OFFER ARE AS FOLLOWS:

- 1. A COPY OF THE SOLICITATION (FILLED OUT); ALONG WITH AN ORIGINAL SIGNED COPY OF STANDARD FORM 1449, WITH BLOCKS 12, 17A, 30A, AND 30C COMPLETED

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2. A SIGNED COPY OF ANY AMENDMENTS ISSUED PRIOR TO THE OFFER DUE DATE.
3. 52.212-3, OFFEROR REPRESENTATIONS AND CERTIFICATIONS- COMMERCIAL ITEMS
4. FPI9999-999.9, BUSINESS MANAGEMENT QUESTIONNAIRE (COMPLETED FOR 3 REFERENCES)
5. ACH VENDOR/MISCELLANEOUS PAYMENT ENROLLMENT FORM

The date and time for receipt of proposals is, October 13, 2004 at 2:00 PM Eastern Standard Time. Offers must indicate Solicitation No. CT 1681-04, time specified for receipt of offer, name, address and telephone number of offeror, technical description of the items being offered in sufficient detail to evaluate compliance with the requirements in the solicitation.

All offerors that fail to furnish required representation and certification information or reject the terms and conditions of the solicitation may be excluded from consideration of contract award.

Any amendments hereby issued to this solicitation shall be synopsisized in the same manner as this solicitation and must be acknowledged by each offeror. Offerors must hold prices firm for 60 calendar days from the auction date. Offers or modifications shall be received by the date and time specified in this solicitation (October 13, 2004 @ 2:00 PM) or they will not be considered for award.

Questions regarding this requirement may be addressed in writing to Valerie Young, vyoung@central.unicor.gov. All FAR Clauses that are referenced are as much in full force and effect as if they were in full text. Any clarification of a FAR Clause/provision as well as FAR forms, may be accessed at the following web site: <http://www.arnet.gov/far>. This combined synopsis/solicitation are available on the following web site: <http://www.eps.gov> or <http://www.unicor.gov/procurement/proclothing.htm>.

NEW-PAGE PAGE

THIS SECTION IS IMPORTANT PLEASE READ IN ITS ENTIRETY

PLEASE ENSURE YOUR COMPANY IS REGISTERED AT THIS WEBSITE

SHOULD YOU NOT BE REGISTERED PRIOR TO THE CLOSING DATE OF THIS SOLICITATION, YOUR OFFER WILL NOT BE CONSIDERED FOR CONTRACT AWARD.

52.204-7, Central Contractor Registration. (OCT 2001)

As prescribed in 4.1104, use the following clause:

CENTRAL CONTRACTOR REGISTRATION (OCT 2001)

-

(a) Definitions. As used in this clause--

Central Contractor Registration (CCR) database means the primary Government repository for Contractor information required for the conduct of business with the Government.

Data Universal Numbering System (DUNS) number means the 9-digit number assigned by Dun and Bradstreet, Inc. (D&B) to identify unique business entities.

Data Universal Numbering System +4 (DUNS+4) number means the DUNS number assigned by D&B plus a 4-character suffix that may be assigned by a business concern. (D&B has no affiliation with this 4-character suffix.) This 4-character suffix may be assigned at the discretion of the business concern to establish additional CCR records for identifying alternative Electronic Funds Transfer (EFT) accounts (see the FAR at Subpart 12.11) for the same parent concern.

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Registered in the CCR database means that--

(1) The Contractor has entered all mandatory information, including the DUNS number or the DUNS+4 number, into the CCR database; and

(2) The Government has validated all mandatory data fields and has marked the record ``Active``.

(b) (1) By submission of an offer, the offeror acknowledges the requirement that a prospective awardee shall be registered in the CCR database prior to award, during performance, and through final payment of any contract, basic agreement, basic ordering agreement, or blanket purchasing agreement resulting from this solicitation.

(2) The offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation ``DUNS`` or ``DUNS +4`` followed by the DUNS or DUNS +4 number that identifies the offeror's name and address exactly as stated in the offer. The DUNS number will be used by the Contracting Officer to verify that the offeror is registered in the CCR database.

(c) If the offeror does not have a DUNS number, it should contact Dun and Bradstreet directly to obtain one.

(1) An offeror may obtain a DUNS number--

(i) If located within the United States, by calling Dun and Bradstreet at 1-866-705-5711 or via the Internet at <http://www.dnb.com>; or

(ii) If located outside the United States, by contacting the local Dun and Bradstreet office.

(2) The offeror should be prepared to provide the following information:

(i) Company legal business.

(ii) Tradestyle, doing business, or other name by which your entity is commonly recognized.

(iii) Company Physical Street Address, City, State, and Zip Code.

(iv) Company Mailing Address, City, State and Zip Code (if separate from physical).

(v) Company Telephone Number.

(vi) Date the company was started.

(vii) Number of employees at your location.

(viii) Chief executive officer/key manager.

(ix) Line of business (industry).

(x) Company Headquarters name and address (reporting relationship within your entity).

(d) If the Offeror does not become registered in the CCR database in the time prescribed by the Contracting Officer, the Contracting Officer will proceed to award to the next otherwise successful registered Offeror.

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(e) Processing time, which normally takes 48 hours, should be taken into consideration when registering. Offerors who are not registered should consider applying for registration immediately upon receipt of this solicitation.

(f) The Contractor is responsible for the accuracy and completeness of the data within the CCR database, and for any liability resulting from the Government's reliance on inaccurate or incomplete data. To remain registered in the CCR database after the initial registration, the Contractor is required to review and update on an annual basis from the date of initial registration or subsequent updates its information in the CCR database to ensure it is current, accurate and complete. Updating information in the CCR does not alter the terms and conditions of this contract and is not a substitute for a properly executed contractual document.

(g) (1) (i) If a Contractor has legally changed its business name, "doing business as" name, or division name (whichever is shown on the contract), or has transferred the assets used in performing the contract, but has not completed the necessary requirements regarding novation and change-of-name agreements in Subpart 42.12, the Contractor shall provide the responsible Contracting Officer a minimum of one business day's written notification of its intention to (A) change the name in the CCR database; (B) comply with the requirements of Subpart 42.12 of the FAR; and (C) agree in writing to the timeline and procedures specified by the responsible Contracting Officer. The Contractor must provide with the notification sufficient documentation to support the legally changed name.

(ii) If the Contractor fails to comply with the requirements of paragraph (g) (1) (i) of this clause, or fails to perform the agreement at paragraph (g) (1) (i) (C) of this clause, and, in the absence of a properly executed novation or change-of-name agreement, the CCR information that shows the Contractor to be other than the Contractor indicated in the contract will be considered to be incorrect information within the meaning of the "Suspension of Payment" paragraph of the electronic funds transfer (EFT) clause of this contract.

(2) The Contractor shall not change the name or address for EFT payments or manual payments, as appropriate, in the CCR record to reflect an assignee for the purpose of assignment of claims (see FAR Subpart 12.8, Assignment of Claims). Assignees shall be separately registered in the CCR database. Information provided to the Contractor's CCR record that indicates payments, including those made by EFT, to an ultimate recipient other than that Contractor will be considered to be incorrect information within the meaning of the "Suspension of payment" paragraph of the EFT clause of this contract.

(h) Offerors and Contractors may obtain information on registration and annual confirmation requirements via the internet at <http://www.ccr.gov> or by calling 1-888-227-2423, or 269-961-5757.

(End of clause)
