

Symphony Casegoods Furniture Spec Guide





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Symphony is a comprehensive line of traditional office furniture scaled to work within the wide range of Federal office environments and administrative spaces.

Credenza bases, desks and credenza upper storage units can be configured to meet specific office requirements. Double pedestal desks and secretarial desks with return tops allow for L and U-shape configurations. The Symphony line includes cabinets for telephone, computer and wardrobe requirements. In addition, there are lateral files, bookcases, mobile pedestals, occasional tables and conference room tables.



MATERIALS AND FABRICATION METHODS

MATERIALS

Veneer	The 1/32" veneer is grade "A" Cherry, plain-sliced, book-matched without knots or objectionable grain distortion.
Hardwood	All exposed substrate edges are solid cherry hardwood.
Finishes	A multi-step finish using environmentally friendly water based materials, which include stains and multiple coats of sealer and lacquer, gives the furniture a medium gloss finish. All drawer boxes have a clear UV finish on birch. All furniture pieces have a flush, fully finished back.

DESIGN FEATURES

Pencil Tray	Desk center drawers feature maple hardwood pencil trays.
Drawer Slides	Slides are 100 pound rated, ball bearing slides with full extension.
Lighting	Accent down lights are standard with credenza upper bridges.
Filing	File drawers feature adaptable rails for letter and legal filing. Desk and credenza file drawers provide 24" and 16" file depths. Lateral file drawers allow front-to-back vertical filing and side-to-side lateral filing.
Wire Management	Wire management grommets are located on the sides of desks and desk returns as well as on the sides and worksurfaces of the corner transition units. They are also provided in credenza kneehole areas at the rear of the worksurface and at the top of the modesty panel below.
Locks	All file drawers have locking mechanisms.

SPECIFICATIONS

Testing	Assembled furniture products meet or exceed ANSI/BIFMA standards X5.5 and X5.6.
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SYMPHONY SPEC GUIDE



TO ORDER:

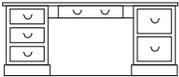
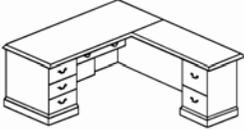
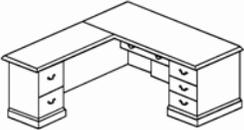
Select the product number and add finish color.

For example: S683001CH
 Product # S683001 Finish Color - CH = Cherry Stain

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 This number indicates product line, size, product options and finish color.

Finish Color:

WN = Walnut Stain
 CH = Cherry Stain
 MH = Mahogany Stain

ITEM	DESCRIPTION	WIDTH	DEPTH	HEIGHT	PRODUCT NUMBER	SHIP WT
DESK						
	Desk, Double Pedestal With File Drawer Locks	68"	30"	29 1/4"	S683001__ __	409 lbs
	Desk, Double Pedestal With File Drawer Locks	72"	36"	29 1/4"	S723601__ __	442 lbs
	Desk, Double Pedestal With File Drawer Locks	84"	42"	29 1/4"	S844201__ __	538 lbs
L-DESK						
	Desk, Single Pedestal With Right Hand Return With File Drawer Locks	68" 49 1/2"	30" 20 3/4"	29 1/4" 29 1/4"	S68R901__ __	538 lbs
	Desk, Single Pedestal With Left Hand Return With File Drawer Locks Desk Height	68" 49 1/2"	30" 20 3/4"	29 1/4" 29 1/4"	S68L901__ __	478 lbs
CORNER DESK						
	Desk, Corner	37"	37"	29 1/4"	S373701__ __	202 lbs



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WORKSTATION, USHAPE

Desk 72" w X 36" d X 29 1/4" h
 Return 49 1/2" w X 20 3/4" d X 29 1/4" h
 Credenza Base 84 1/2" w X 19 3/4" d X 29 1/4" h
 Upper Storage 85 1/2" w X 19 3/4" d X 53 1/2" h



Right Hand Return,
 W/Shelf and
 Light Bridge

85 1/2" 103 3/4" 82 3/4" S8520U01___ 1034 lbs



Left Hand Return,

85 1/2" 103 3/4" 82 3/4" S8520U05___ 1034 lbs



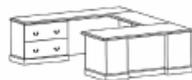
85 1/2" 103 3/4" 82 3/4" S8520U03___ 1148 lbs



85 1/2" 103 3/4" 82 3/4" S8520U07___ 1148 lbs



85 1/2" 103 3/4" 29 1/4" S8520U04___ 736 lbs



85 1/2" 103 3/4" 29 1/4" S8520U08___ 736 lbs \$



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WORKSTATION, U-SHAPE						
	Desk 68"w X 30"d X 29 1/4"h Return 49 1/2"w X 20 3/4"d X 29 1/4"h Credenza Base 68"w X 19 3/4"d X 29 1/4"h Upper Storage 69"w X 19 3/4"d X 53 1/2"h					
	Right Hand Return	69"	97 3/4"	82 3/4"	S6820U01_	895 lbs
	Left Hand Return, HW/Shelf Option and Light Bridge	69"	97 3/4"	82 3/4"	S6820U09_	895 lbs \$
	Right Hand Return, W/Door Option and Light Bridge	69"	97 3/4"	82 3/4"	S6820U02_	895 lbs
	Left Hand Return, W/Door Option and Light Bridge	69"	97 3/4"	82 3/4"	S6820U12_	895 lbs
	Right Hand Return, Workstation, U-Shape Without Credenza Upper Storage	69"	97 3/4"	29 1/4"	S6820U07	636 lbs
	Left Hand Return, Workstation, U-Shape Without Credenza Upper Storage	69"	97 3/4"	29 1/4"	S6820U14_	636 lbs



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LIBRARY WALL UNITS



Library Wall
 Credenza Base with
 Open Shelf
 Upper Storage

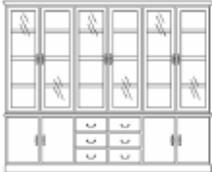
102"

19 3/4"

82 1/2"

S0120LW01

915 lbs



Library Wall
 Credenza Base with
 Glass Door
 Upper Storage

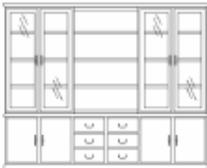
102"

19 3/4"

82 1/2"

S0120LW02_

1141 lbs



Library Wall
 Credenza Base with
 Glass Door/
 Double Open Shelf
 Upper Storage

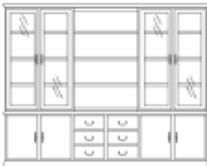
102"

19 3/4"

82 1/2"

S0120LW03

990 lbs



Library Wall
 Credenza Base with
 Double Glass Door/
 Open Shelf
 Upper Storage

102"

19 3/4"

82 1/2"

S0120LW04

1009 lbs



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WARDROBES



Wardrobe, Single Door
 Interior has Top Shelf,
 Coat Hook / Hangers and
 12" x 20" Mirror

19 3/4"

20 1/2"

82 1/2"

S202001

167 lbs



Wardrobe, Double Door
 Interior has Top Shelf,
 Coat Rod / Hangers and
 12" x 20" Mirror

36 1/4"

20 1/2"

82 1/2"

S372001_

292 lbs



Bookcase, Two Shelf
 With One Adjustable
 Shelf

35"

19 3/4"

29 1/4"

S352011

155 lbs



Bookcase, Four Shelf
 With Three Adjustable
 Shelves

35"

19 3/4"

57"

S352012_

251 lbs



Bookcase, Six Shelf
 With Five Adjustable
 Shelves

35"

19 3/4"

82 1/4"

S352013_

329 lbs



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OCCASIONAL TABLES



Magazine Table 40 1/4" 19 1/4" 18" S412001 49 lbs



Corner Table Square 22 1/4" 22 1/4" 18" S232301 37 lbs

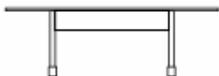


Lamp Table 24" 18" 23" S241801 29 lbs

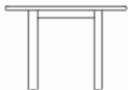
CONFERENCE TABLES



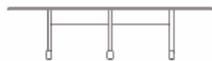
Table, Conference Four Leg Base 72" 36" 29 1/4" S723602_ 154 lbs



Table, Conference Large Panel Base 96" 42" 29 1/4" S964201 320 lbs



Round Conference Table 42" 42" 29 1/4" S42R 128 lbs



10' Boat-Shape Conference Ten Foot, Two Piece Top 120" 48" 29 1/4" S1204803 320 lbs



12' Boat-Shape Conference 144" Twelve Foot, Two Piece Top 144" 48" 29 1/4" S1444803 384 lbs





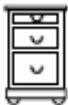
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ITEM	DESCRIPTION	WIDTH	DEPTH	HEIGHT	PRODUCT NUMBER	SHIP WT
	Pencil / Box / File With File Drawer Lock Mobile	18 1/2"	19 3/4"	27"	S171802	114 lbs
	Two File Drawers W/Individual Drawer Locks Mobile	18 1/2"	19 3/4"	27"	S171804	112 lbs
	Three Box Drawers Mobile	18 1/2"	19 3/4"	27"	S171806	115 lbs
	Double Doors With One Adjustable Shelf	35"	19 3/4"	29 1/4"	S352007	179 lbs
	2-Drawer Lateral File Individual Drawer Locks	35"	19 3/4"	29 1/4"	S352009	205 lbs
	4-Drawer Lateral File With a Central Lock for All Drawers	35"	19 3/4"	29 1/4"	S352010_	343 lbs



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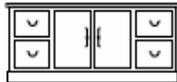
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CREDENZA BASE UNITS, CONT'D.



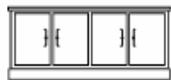
Four File Drawers
 With File Drawer Lock(s)
 Double Door With One
 Adjustable Shelf

19 3/4" 29 1/4" S682001 293 lbs



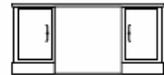
Four Drawer
 Lateral File
 With Individual
 Drawer Locks

19 3/4" 29 1/4" S682003 356 lbs



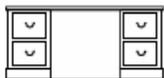
Double Door(s)
 W/One Adjustable
 Shelf Each

19 3/4" 29 1/4" S682007 304 lbs



Single Door(s) With
 One Adjustable Shelf Each
 Kneehole

19 3/4" 29 1/4" S682008 196 lbs



Four File Drawers
 Kneehole
 Files W/Individual
 Drawer Locks

19 3/4" 29 1/4" S682009 229 lbs

CREDENZA UPPER STORAGE UNIT



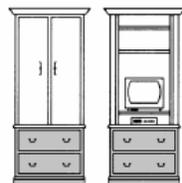
Open Shelf
 With Three
 Adjustable Shelves

36 1/4" 53 1/2" S371501 164 lbs



Double Glass Doors
 With Three
 Adjustable Shelves

36 1/4" 53 1/2" S371503 240 lbs



Audio-Visual
 Cabinet with Pocket
 Doors, shown with
 Two Lateral Files (not
 included)
 one adjustable shelf and two
 fixed shelves
 (Inside AV Cabinet width is
 26")

36 1/4" 53 1/2" S371504 292 lbs



TO ORDER:

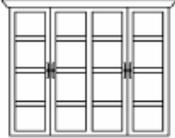
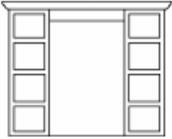
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CREDENZA UPPER STORAGE UNIT						
	2 - Double Open Shelf(s) With Three Adjustable Shelves Each	69	15 1/2"	53 1/2"	S701507	320 lbs
	2 - Double Glass Door(s) With Three Adjustable Shelves Each	69	15 1/2"	53 1/2"	S701509	472 lbs
	Open Shelf Option With Light Bridge Open Shelf Units With Three Adjustable Shelves Each	69	15 1/2"	53 1/2"	S701511	259 lbs



TO ORDER:

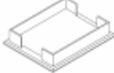
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ITEM	DESCRIPTION	WIDTH	DEPTH	HEIGHT	PRODUCT NUMBER	SHIP WT
	Waste Container	11 3/4"	11 3/4"	16"	S121201	29 lbs
	Glass Desk Top Protector	33 3/4"	20 3/4"	1/2"	S2034DPG	10 lbs
	Composition Desk Top Protector	33 3/4"	20 3/4"	1/2"	S2034DPC	5 lbs
	Wall Calendar (calendar inserts included)	14"	3/4"	34 3/4"	S1435WCL	8 lbs
	Desk Calendar (calendar inserts included)	8 3/4"	7 1/4"	1"	S0907DCL	3 lbs
	Desk Tray	11"	14 1/4"	3"	S1114DTR_	3 lbs
	Wall Clock (batteries included)	9 1/2"	3/4"	12 3/4"	S1013WCK	2 lbs
	Desk Clock (batteries included)	6"	3 1/2"	6 3/4"	S0607DCK_	3 lbs
	Letter Organizer	6 1/4"	8"	6 1/4"	S0608LOR	3 lbs
	Book Ends	6 1/4"	3 1/4"	6 1/4"	S0609BKE_	4 lbs



TO ORDER:

Select the product number and add finish color.

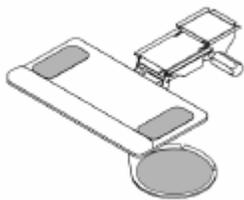
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ACCESSORIES, CONT'D.



Articulating Keyboard
 With Wrist Rest And
 Rotating Mouse Pad
 (Non-Tilt Option)

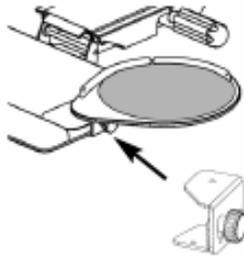
17 3/4"

20"

24"

HWS0002

12 lbs



Bracket Assembly
 for Mouse Pad
 Tilting Option

KIT5772

2 lbs



HOW TO ORDER SYMPHONY FURNITURE

BY INTERNET

We're on the World Wide Web, ready to take your electronic order. See us at:

www.unicor.gov

BY PHONE

Use your government credit card and call UNICOR toll free at:

(800) 827-3168

BY FAX

Fax your purchase order 24 hours a day to:

(859) 254-9390 Standard Orders

(859) 254-9048 Credit Cards

BY MAIL

Send your purchase order to:

UNICOR
Customer Service Center
P.O. Box 13640
Lexington, KY 40577-1670

Customer Service

For information about products, prices or to request catalogs, call UNICOR Customer Service at (800) 827-3168 from 7:30 a.m. to 6:00 p.m. EST or leave a message at other times.

Product Warranty

UNICOR guarantees that all items furnished under this order will be free from defects in material and workmanship.

"Escape Proof Guarantee"

We take great pride in teaching inmates a good work ethic and marketable job skills in order to produce high quality goods and services for our customers. We are committed to your complete and continual satisfaction. If at any time an item we have provided does not entirely meet your expectations, we will cheerfully and promptly repair or replace it, entirely at our expense.

Specifications

UNICOR reserves the right to make changes in design, and/or construction on non-spec catalog items without advance notice.



TERMS AND CONDITIONS

The Customer Service Center

Contact the UNICOR Customer Service Center for any questions or assistance regarding the information in this price list. Our business hours are 7:30 AM to 5:45 PM (EST), Monday through Friday (excluding federal holidays). Our phone number is (800) 827-3168.

Order Acknowledgment

UNICOR acknowledges every order. Orders are accepted, filled, and invoiced based on the information in this written order-confirmation. UNICOR contracts with a third party for services and installation in support of its product(s) on the customer's behalf. Services and installation represent a separate portion of the customer's agreement. Payment for furniture is due and payable upon delivery of product. Payment for services and installation is due and payable upon completion of the support services. Should you note any discrepancy, please advise immediately.

Your order acknowledgment indicates a due date when your products will arrive. In the event your products are manufactured earlier than scheduled, we will ship them upon completion, providing that your purchase order states "Early Shipments Authorized."

Order Modifications

Modification to your purchase order will be accepted up to 4 weeks prior to the due date indicated on your order acknowledgment. However, if the revision results in a change in product availability, a new due date may be set by UNICOR. Such due date adjustment may be for your full purchase order, whether or not the specifications of all line-items on it

are modified. All purchase order modifications are acknowledged in writing, including the annotation of any adjusted due date(s).

Changes requested after we obtain materials for your order may be subject to an upcharge. Confirmation of your order modification will note any such additional charge(s).

Standard Lead Time

Typical lead time for Symphony product delivery is 45 days after receipt of your order.

Product Delivery and Pricing

We take both FOB Origin and FOB Destination orders. All products are shipped via surface transportation.

On FOB Origin orders, title/product-responsibility passes to the customer at the time of shipment. You may arrange your own transportation on FOB Origin orders, coordinating with FPI accordingly. Otherwise, your order will be shipped by common carrier at your expense.

On FOB Destination orders, title/product-responsibility passes to the customer upon delivery to the dock of the designated point-of-delivery. Freight charges are included in the product prices listed in the FOB Destination column of this price list.

Contact the Customer Service Center for destination prices where none are given. Such destination pricing for delivery outside the continental U.S. must be negotiated based on the freight rates at the time of shipment.

Services, such as space-planning/design, storage, inside-delivery and installation are not in this price list. Contact the Customer Service Center for such service-fee quotations.

Special Packaging

Standard packaging varies per individual product. UNICOR will accommodate your special packaging requests, however, an upcharge may apply. Contact the Customer Service Center for more information.

Shipment Claims

UNICOR products are packed to comply with carrier requirements. All shipments should be inspected by the consignee before acceptance.

The delivering carrier should be requested to record any damage or shortage of items shipped. If any shortages are discovered, please also notify UNICOR Customer Service Center immediately.

Shipping damage and shortage claims must be filed with the carrier within 15 days of delivery. This applies to both FOB Destination and FOB Origin shipments. Carrier liability ends after 15 days for shipping damages or shortages.

Concealed Damage Claims

Claims for concealed damages must be filed with the carrier within 15 days after the delivery of goods. This applies to both FOB Destination and FOB Origin shipments. Carrier liability ends after 15 days for concealed damages.

Neither UNICOR nor the carrier will be responsible for concealed damages if shipments are left unopened and/or claims are not filed within 15 days.



TERMS AND CONDITIONS

Customer-Delayed Deliveries

Please notify the Customer Service Center at least 2 weeks prior to the confirmed due date when you cannot receive delivery of goods by that scheduled date. We will delay the delivery at your request. However, after 30 days of such delay, you will be invoiced for the subject products whether or not delivery is extended beyond this first 30 days.

UNICOR may allow up to 2 weeks for shipping. Therefore, if you do not request delayed delivery at least 2 weeks prior to the confirmed due date for arrival of your shipment, we may incur additional handling costs.

UNICOR will bill you for such handling costs if you refuse receipt of the goods, or request delayed shipment in less than 2 weeks prior to the due date on your order acknowledgment.

Product Returns

All product returns must be coordinated in advance with the Customer Service Center. Additionally, all freight or express service charges must be prepaid on return shipments.

Product returns may be subject to your being invoiced for additional handling/restocking fees. UNICOR will determine and notify you of such charges upon receipt and inspection of the returned goods.

Order Status

Call the Customer Service Center to obtain status of your order during order processing or the production and shipment/delivery of goods. We will give you the status based on your purchase order number and/or the UNICOR work order number on your order acknowledgment.

You may also access your order status by clicking on the customer service icon on our website at www.unicor.gov

Invoice Payment

Payments from government agencies should be addressed to:

UNICOR - FPI
P.O. Box 371736
Pittsburgh PA 15252-7736

Payments from private sector parties should be addressed to:

UNICOR - LEX
Accounts Receivable
P.O. Box 11670
Lexington KY 40583-3640

All general billing or specific invoice questions should be directed to the UNICOR Customer Service Center.

Product Warranty

UNICOR guarantees all furniture products will be free from defects in materials and workmanship. If at any time an item we have provided does not meet your expectations, we will repair or replace it at our expense.

Product Finishes

Photographic finish samples for our casegood products are on page 8 of the Symphony catalog. We have taken great care to accurately reproduce these finishes. However, there may be variations between the photographic and actual finishes.

Also, finished products may vary slightly. We cannot assure an exact piece-to-piece match due to certain variations in raw materials such as wood. Actual wood finish samples are available through the UNICOR Customer Service Center.

About Symphony

The European 32mm fabrication system gives a consistently high degree of assembly precision. Additional holes are drilled for field adjustment of shelf locations and inter-change of drawer and door components.

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Working together to make a difference!

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